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## REGULAR BOARD MEETING AGENDA

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TUESDAY APRIL 12, 2022

114 EAST JAMES STREET

7:00 P.M.

**I. CALL TO ORDER -**

Invocation

Pledge of Allegiance

**II. ROLL CALL –**

**III. READ CONFLICT OF INTEREST STATEMENT -**

*In accordance with the State Government Ethics Act, it is the duty of every Member of the Mount Olive Board of Commissioners to avoid both conflicts of interest and appearances of conflict.*

*Does any member of the Board of Commissioners have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board of Commissioners today?*

*If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.*

**IV. APPROVAL OF PUBLISHED AGENDA (\*Motion/Second-Roll Call)**

**V. APPROVAL OF MINUTES (\*Motion/Second-Roll Call)**

a. March 08, 2022 Meeting.

**VI. PUBLIC FORUM**

Speakers must state name, address, phone number and hold comments to maximum of three minutes.

**VII. PUBLIC HEARING**

Consider Approval, for Purposes of Meeting the Requirements of the Internal Revenue Code, of up to 25,000,000 in Educational Facilities Revenue Refunding Bonds (the “Bonds”) to be Issued by the Public Finance Authority for the Benefit of the University of Mount Olive, Inc. (the “Borrower”)

The Town will have no responsibility whatsoever for the Bonds. The Bonds will not affect the Town's debt ratios or legal debt limit. Because no taxes or other revenues of the Town will be pledged to pay these Bonds, the staff of the Town has made no financial analysis of the Bonds, the Borrower or the Projects/expenditures.

**VIII. NON-ACTION MEMO (\*Motion/Second-Roll Call)**

04-21 – Update on Carver Cultural Center Plan of Action

**IX. ACTION MEMO (\*Motion/Second-Roll Call)**

04-22- Consider Approval of Resolution Authorizing the University of Mount Olive to Sell Public Bonds in the Amount of \$25 Million.

- a. The Finding that the \$25,000,000 in Bonds do not constitute a debt of the Town; nor require a tax levy or a pledge of the faith and credit of the Town; nor will affect the Town’s debt ratios or legal debt limit;
- b. The Finding that the Town has made no financial analysis of the Bonds, of the Borrower or of the projects/expenditures refinanced; and
- c. The issuance of not to exceed \$25,000,000 in Bonds to be issued by the Public Finance Authority for the benefit of the Borrower.

04-23- Consider Approval of Resolution Authorizing Application for ARPA Grant Funding.

04-24- Consider Approval of Authorizing Agent Regarding ARPA Grant.

04-25 – Consider Approval of Resolution of Intent to Deed the Carver Cultural Center Buildings Currently Being Leased to the Following Non-Profit Organizations: ADLA, Inc. Men of FIC and Carver High School Alumni and Friends Association.

04-26 – Consider Approval of Proclamation in Support of the 36th North Carolina Pickle Festival 2022

04-27 – Consider Approval of Resolution Designating Mayor Kenneth Talton and Town Manager Jammie Royall to Make Recommendations to the North Carolina Alcoholic Beverage Control Commission on ABC Permits.

04-28 Budget Ordinance Amendments

**BUDGET ORDINANCE AMENDMENT #26**

BE IT ORDAINED by the Board of Commissioners of the Town of Mount Olive, North Carolina, that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2022:

Section I. Adjustment to General Fund Income

A. Revenue

Ad Valorem Current Year	10-3010-2100	\$ 16,500.00
Penalties & Interest on Taxes	10-3170-0000	\$ 4,000.00
Business Registrations	10-3250-0000	\$ 500.00
Beer & Wine Taxes	10-3410-0000	(\$ 32,200.00)
ABC Revenue	10-3470-0000	\$ 12,740.00
Court Costs	10-3510-0000	\$ 600.00
Permits	10-3550-0000	\$ 200.00
Sale of Cemetery Lots	10-3610-0000	\$ 6,000.00
Recreation Fees	10-3650-0000	\$ 5,000.00
Other Departmental Revenues	10-3690-0100	\$ 5,000.00
Appropriated From Fund Balance	10-3990-0001	(\$ 18,340.00)

B. Expenditure

Section II. Explanation

1. The Town has received revenues in excess of budgeted amounts for several income sources for the fiscal year ended June 30, 2022. These line items have been increased to properly show the income received for the fiscal year. There was a duplicate budgeting of Beer & Wine Taxes for the fiscal year. The budget line item for Beer & Wine Taxes has been reduced to remove the duplicate budget item.

## BUDGET ORDINANCE AMENDMENT #27

BE IT ORDAINED by the Board of Commissioners of the Town of Mount Olive, North Carolina, that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2022:

### Section I. Adjustment to Town Manager and Admin Expenditures

#### A. Revenue

#### B. Expenditure

Salaries and Wages	10-4150-0200	(\$ 20,000.00)
FICA	10-4150-0500	(\$ 1,500.00)
Health Insurance	10-4150-0600	(\$ 2,270.00)
Retirement	10-4150-0700	(\$ 1,700.00)
Dental Insurance	10-4150-0801	(\$ 80.00)
401(k)	10-4150-0900	(\$ 800.00)
Salaries and Wages	10-4200-0200	(\$ 22,300.00)
FICA	10-4200-0500	(\$ 1,700.00)
Health Insurance	10-4200-0500	(\$ 2,500.00)
Retirement	10-4200-0700	(\$ 1,600.00)
Dental Insurance	10-4200-0801	(\$ 80.00)
401(k)	10-4200-0900	(\$ 800.00)
Departmental Supplies	10-4510-3300	\$ 55,330.00

### Section II. Explanation

1. This budget amendment properly allocates 25% of the salaries for the Town Manager and the Town Finance Director to the Water and Sewer Fund. Earlier in the year we had already allocated 25% for the Town Manager and Town Finance Director. When reviewing all of the duties of the Town Manager and the Town Finance Director it has been determined that additional amounts should be allocated to properly show expenditures for time spent on Water and Sewer. The excess expenditures have been used to increase Departmental Supplies for the Public Works Department which was under funded in this fiscal year.

## BUDGET ORDINANCE AMENDMENT #28

BE IT ORDAINED by the Board of Commissioners of the Town of Mount Olive, North Carolina, that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2022:

### Section I. Adjustment to Public Works Expenditures

#### A. Revenue

#### B. Expenditure

Overtime	10-4510-0100	\$ 2,000.00
Salaries and Wages	10-4510-0200	\$ 65,000.00
FICA	10-4510-0500	\$ 5,000.00
Health Insurance	10-4510-0600	\$ 13,200.00
Retirement	10-4510-0700	\$ 5,400.00
401(k)	10-4510-0900	\$ 3,000.00
Travel	10-4510-1400	(\$ 300.00)
Contingency	10-4200-9900	(\$ 93,300.00)

Section II. Explanation

1. The original budget for the fiscal year ending 06/30/2022 understated payroll expenditures for the Public Works Department. The budgeted expenditures have been increased based on estimated expenditures till the end of the fiscal year.

**BUDGET ORDINANCE AMENDMENT #29**

BE IT ORDAINED by the Board of Commissioners of the Town of Mount Olive, North Carolina, that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2022:

Section I. Adjustment to Recreation Department Expenditures

A. Revenue

B. Expenditure

Overtime	10-6200-0100	\$ 2,000.00
Salaries and Wages	10-6200-0200	\$ 22,000.00
FICA	10-6200-0500	\$ 2,400.00
Health Insurance	10-6200-0600	\$ 1,900.00
Retirement	10-6200-0700	\$ 1,700.00
Life Insurance	10-6200-0800	\$ 50.00
401(k)	10-6200-0900	\$ 1,300.00
Six Surveillance Cameras	10-5100-8400	(\$ 13,500.00)
Contingency	10-4200-9900	(\$ 7,411.00)
Buildings & Grounds	10-5000-1500	(\$ 10,439.00)

Section II. Explanation

1. The original budget for the fiscal year ending 06/30/2022 understated payroll expenditures for the Parks and Recreation Department. These budgeted expenditures have been increased to project the Towns Parks and Recreation Department payroll costs till the end of the fiscal year.

**BUDGET ORDINANCE AMENDMENT #30**

BE IT ORDAINED by the Board of Commissioners of the Town of Mount Olive, North Carolina, that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2022:

Section I. Town Manager and Finance Director Wage Allocation

A. Revenue

B. Expenditure

Salaries and Wages	30-8100-0200	\$ 42,300.00
FICA	30-8100-0500	\$ 3,300.00
Health Insurance	30-8100-0600	\$ 3,400.00
Retirement	30-8100-0700	\$ 4,800.00
Life Insurance	30-8100-0800	\$ 100.00
Dental Insurance	30-8100-0801	\$ 200.00
401K	30-8100-0900	\$ 1,700.00
Transfer to General Fund	30-6600-5400	(\$ 55,800.00)

Section II. Explanation

1. The original budget for the fiscal year ending 06/30/2022 shows 100% of wages for the Town Manager and Finance Director in the General Fund. The previous amendment #24 moved 25% of these wages to the Water and Sewer Fund. This amendment moves an additional 25% of the total wage cost for the Town Manager and Finance Director to the Water Sewer Fund in order to properly show which funds services are provided.

**BUDGET ORDINANCE AMENDMENT #31**

BE IT ORDAINED by the Board of Commissioners of the Town of Mount Olive, North Carolina, that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2022:

Section I. Adjustment for Airport CARES Grant 36237.52.14.1

A. Revenue

NCDOT ARP Operations Funding	35-3510-0000	\$ 22,000.00
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B. Expenditure

Capital Improvements	35-7200-7300	\$ 22,000.00
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Section II. Explanation

1. The Town received \$22,000 from the NCDOT CARES Grant 36237.52.14.1 to reimburse the town for contracted services made from December 8, 2020 till September 22, 2021. The reimbursement funding will be used for Capital Improvements at the Airport.

**X. TOWN MANAGER'S REPORT**

**XI. MAYOR AND BOARD OF COMMISSIONERS REPORTS**

**ADJOURN**