



REGULAR BOARD MEETING AGENDA

TUESDAY JUNE 14, 2022
114 EAST JAMES STREET
7:00 P.M.

I. CALL TO ORDER -

Invocation
Pledge of Allegiance

II. ROLL CALL –

III. READ CONFLICT OF INTEREST STATEMENT -

In accordance with the State Government Ethics Act, it is the duty of every Member of the Mount Olive Board of Commissioners to avoid both conflicts of interest and appearances of conflict.

Does any member of the Board of Commissioners have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board of Commissioners today?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

IV. APPROVAL OF PUBLISHED AGENDA (*Motion/Second-Roll Call)

V. APPROVAL OF MINUTES (*Motion/Second-Roll Call)

- a. May 10, 2022 Meeting.
- b. May 31, 2022 Special Called Meeting.

VI. PUBLIC FORUM

Speakers must state name, address, phone number and hold comments to maximum of three minutes.

VII. ACTION MEMO (*Motion/Second-Roll Call)

06-46 - Consider Adoption of the Proposed 2022-2023 Budget, Budget Ordinance & the Town Manager's Budget Message.

06-47 – BUDGET ORDINANCE AMENDMENTS #37 THROUGH #43

06-48 - Consider Approval of Analysis of Impediments to Fair Housing Choice for the CDBG- Sewer Infrastructure Grant

06-49 - Consider Approval of Affirmatively Furthering Fair Housing Plan for the CDBG- Sewer Infrastructure Grant

06-50 – Consider Amended Grant Project Ordinance for the Town of Mount Olive American Rescue Plan Act of 2021.

06-51 - Consider Authorizing Sale of Connor Street Lots by Upset Bid Process

06-52 – Swearing In of Elected Officials

06-53 – Seating of Elected Officials

06-54 – Selection of Mayor Pro-Tempore

06-55 – Swearing in of Mayor Pro-Tempore

BUDGET ORDINANCE AMENDMENT #37

BE IT ORDAINED by the Board of Commissioners of the Town of Mount Olive, North Carolina, that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2022:

Section I. Allocation of Town Manager Department Employee Wages to Water and Sewer

A. Revenue

B. Expenditure

Salaries and Wages	30-8200-0200	\$ 23,800.00
FICA	30-8200-0500	\$ 1,800.00
Health Insurance	30-8200-0600	\$ 3,300.00
Retirement	30-8200-0700	\$ 2,700.00
Dental Insurance	30-8200-0801	\$ 100.00
401(k)	30-8200-0900	\$ 1,000.00
Transfer to General Fund	30-6600-8300	(\$ 32,700.00)

Section II. Explanation

1. This budget amendment properly allocates a portion of the Town Manager Department salaries to the Water and Sewer Fund. When reviewing all of the duties of the Town Manager Department staff it has been determined that amounts should be allocated to properly show expenditures for time spent on Water and Sewer.

BUDGET ORDINANCE AMENDMENT #38

BE IT ORDAINED by the Board of Commissioners of the Town of Mount Olive, North Carolina, that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2022:

Section I. Correct Budgeting for General Fund Revenues and Expenditures

A. Revenue

Ad Valorem Prior Year	10-3010-2000	\$ 3,000.00
Ad Valorem Current Year	10-3010-2100	22,600.00
Rental Vehicle Tax	10-3030-0100	300.00
Penalties & Interest on Taxes	10-3170-0000	1,000.00
Business Registrations	10-3200-0000	200.00
Interest Earned	10-3290-0000	300.00
Beer & Wine Excise Tax	10-3410-0000	16,700.00
Court Cost	10-3510-0000	500.00
Permits	10-3550-0000	1,500.00
Sale of Cemetery Lots	10-3610-0000	5,800.00
Cemetery Fees	10-3970-1900	3,000.00

B. Expenditure

Salaries & Wages	10-4150-0200	9,500.00
Department Supplies	10-4150-3300	1,000.00
Contracted Services	10-4150-4500	600.00
VC3	10-4150-4800	1,400.00
Overtime	10-4510-0100	5,000.00
Salaries & Wages	10-4510-0200	12,000.00
FICA	10-4510-0500	2,000.00
Dental Insurance	10-4510-0801	1,100.00
Maintenance & Repair Equipment	10-4150-1600	1,900.00
Gas	10-4510-3101	7,500.00
Uniforms	10-4510-3600	1,000.00
Salaries & Wages	10-5300-0200	1,000.00
FICA	10-5300-0500	500.00
Health Insurance	10-5300-0600	300.00
Salaries Overtime	10-6200-0100	3,500.00
Telephone & Postage	10-6200-1100	300.00
Uniforms	10-6200-3600	300.00
Contract Labor	10-6200-4500	2,500.00
Contracted Services	10-9200-4500	3,500.00

Section II. Explanation

1. This budget amendment increases budgeted revenues for the excess revenues deposited in the fiscal year above budgeted amounts. This is offset by an increase in expenditures for the Public Works department wages that were under budgeted as well as other under budgeted expenditures in the General Fund.

BUDGET ORDINANCE AMENDMENT #39

BE IT ORDAINED by the Board of Commissioners of the Town of Mount Olive, North Carolina, that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2022:

Section I. Adjust Budget for Revenues and Expenses for Municipal Airport Fund

A. Revenue

Metro Aviation Lease	35-3310-0300	\$ 6,000.00
County of Wayne	35-3500-0000	100.00
Other Departmental Revenue	35-3690-0100	3,300.00
Sale of Aviation Fuel	35-3810-0000	24,500.00
Jet Fuel Sales	35-3820-0000	20,000.00

B. Expenditure

Utilities	35-7200-1300	\$ 3,900.00
Jet Fuel Purchases	35-7200-7700	40,000.00
AV Gas Cost	35-7200-7900	10,000.00

Section II. Explanation

1. Increase under budgeted revenues for the Municipal Airport Fund. Also, increase costs for utilities, Jet Fuel and AV gas costs for the fiscal year.

BUDGET ORDINANCE AMENDMENT #40

BE IT ORDAINED by the Board of Commissioners of the Town of Mount Olive, North Carolina, that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2022:

Section I. Amend Budget for Reserve and Purchase of New Pump at NE Church Rd

A. Revenue

Interest Earned	30-3290-0000	\$ 700.00
Water Taps	30-3730-0100	3,400.00

B. Expenditure

Transfer to General Fund	30-6600-8300	(\$127,900.00)
Telephone & Postage	30-8110-1100	800.00
Overtime Salaries	30-8210-0100	9,000.00
Capital Outlay – Equipment	30-8210-7600	24,300.00
Capital Reserve	30-8250-0600	97,900.00

Section II. Explanation

1. The Sewer Collections department replaced a 4” pump at the Northeast Church Rd lift station #2. This expenditure was not in the original budget. This amendment budgets the expenditure and also moves the budgeted item Transfer to General Fund to the Capital Reserve budgeted account for the Water and Sewer Fund. Also budgeted are additional revenues that were under budgeted for the year along with expenditures under budgeted in the Water and Sewer Fund.

BUDGET ORDINANCE AMENDMENT #41

BE IT ORDAINED by the Board of Commissioners of the Town of Mount Olive, North Carolina, that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2022:

Section I. Budget for AWOS Site Preparation Grant 36237.52.15.1

A. Revenue

State Grant	36-3470-0000	\$219,100.00
Grant Funds 36237.52.15.1	36-3470-0001	\$156,200.00

B. Expenditure

Administrative	36-4300-0100	(\$ 23,000.00)
Land Acquisition	36-4300-0300	14,700.00
Engineering	36-4300-0400	7,700.00

Construction Grant 36237.52.14.2	36-4300-0900	219,700.00
Construction	36-4301-0105	156,200.00

Section II. Explanation

1. The Town of Mount Olive received a municipal airport grant from NCDOT Division of Aviation in the amount of \$156,107.00. This grant will be used for the new AWOS system site preparation. This amendment also updates airport grants 36244.71.4.1, 36244.71.3.1, and 36237.52.14.2.

BUDGET ORDINANCE AMENDMENT #42

BE IT ORDAINED by the Board of Commissioners of the Town of Mount Olive, North Carolina, that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2022:

Section I. Budget for Insurance Reimbursement for Wiring of Building that Burned

A. Revenue

Insurance Reimbursement	10-3970-6400	\$ 8,700.00
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B. Expenditure

Capital Outlay Buildings	10-5000-7200	8,700.00
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Section II. Explanation

1. The Town of Mount Olive received an insurance reimbursement of \$7,305.73 for wiring improvements to 114 East James St office that burned. We have also received notice that the Town will receive an additional \$1,375.00 for temporary wiring for the town managers office.

BUDGET ORDINANCE AMENDMENT #43

BE IT ORDAINED by the Board of Commissioners of the Town of Mount Olive, North Carolina, that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2022:

Section I. Budget Amendment for Waylin Fire Fund Additional Revenues

A. Revenue

Interest Earnings	51-3290-0000	\$ 500.00
Wayne County Sales and Property Tax	51-3960-0000	28,000.00

B. Expenditure

Transfer Waylin Reserve Fund	51-5300-7700	28,500.00
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Section II. Explanation

1. The Town of Mount Olive received Interest Income on the cash management account and Wayne County tax beyond what was originally budgeted. This amendment increases those revenues while increasing the reserve of the Waylin Fund.

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