

Town of Mount Olive
Request for Proposals For
Grant Administrative Services

The Town of Mount Olive received two North Carolina Community Development Block Grant – Infrastructure (NC CDBG-I) awards on May 27, 2025. The amount of funding is \$65,000 and \$2,892,000.00. The State Water Infrastructure Authority (SWIA) selected the Town of Mount Olive for funding by the North Carolina Department of Environmental Quality, Division of Water Infrastructure (NCDEQ-DWI). The project consists of the rehabilitation or replacement of approximately 14,400 linear feet of existing 8” sewer lines.

The Town of Mount Olive is soliciting proposals for Grant Administrative Services to assist in the administration of the CDBG – I 24-I-4203 grant. All work for this project will be conducted to ensure compliance with all applicable federal requirements and regulations under the CDBG-I program. The fee for grant administrative services/grant management will be paid with CDBG-I funds. The project has a timeframe of three (3) years.

Copies of the detailed request for proposals (RFP), including a description of the services to be provided by respondents, the minimum content of responses, and the factors to be used to evaluate the responses, can be obtained by contacting Town Manager Octavius Murphy at 919-658-9539 ext. 108, by emailing, Sherry Davis, Assistant Town Manager/Town Clerk at secretary@townofmountolivenc.com or by visiting Town Hall at 114 East James Street, Mount Olive, NC 28365.

The above information should be submitted no later than August 21, 2026, 3:00 P.M., to Town of Mount Olive, Attn: Town Manager Octavius Murphy, 114 East James Street, Mount Olive, NC 28365. For more information, you may also contact Town Clerk Sherry Davis at 919-658-9539 ext. 1.

The Town of Mount Olive is an Equal Opportunity Employer and invites the submission of proposals from small and minority and women-owned firms, veteran-owned, historically underutilized businesses, and certified/registered Section 3 businesses concerns. The Town of Mount Olive supports Equal Housing Opportunity.

This information is available in Spanish, Haitian Creole or any other language upon request. Please contact Assistant Town Manager/ Town Clerk, Sherry Davis at 919-658-9539 ext. 1, secretary@townofmountolivenc.com or at 114 East James Street, Mount Olive, NC 28365 for accommodations for this request.

“Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Assistant Town Manager/ Town Clerk, Sherry Davis al 919-658-9539 ext. 1, secretary@townofmountolivenc.com o en 114 East James Street, Mount Olive, NC 28365 de alojamiento para esta solicitud.

Enfòmasyon sa a disponib an panyòl, kreyòl ayisyen oswa nenpòt lòt lang sou demann. Tanpri kontakte nan Assistant Town Manager/Town Clerk, Sherry Davis nan 919-658-9539 ext. 1, sekretè@townofmountolivenc.com oswa nan 114 East James Street, Mount Olive, NC 28365 pou akomodasyon pou demann sa a.

